

PORT RIDGLEA EAST

Lot Owners Corporation
3702 W. Port Ridglea Court
Granbury, Texas 76049

Phone: 817-408-6852
Email: pre_hoa@yahoo.com

LOT IMPROVEMENT APPLICATION REQUEST

Date Submitted: _____

Owners Name: _____ Lot #: _____

Lot Address: _____ Mailing Address: _____

Phone Number: _____ Email: _____

Lot Improvement Description:

Lot Improvement Start Date: _____ **Estimated Completion Date:** _____

Required Lot Improvement Documents: The below information must be included with this application or the application will be denied and returned to you.

- ___ **Site Plan**
- ___ **Material List**
- ___ **Architectural drawings ****
- ___ **Photos**
- ___ **Vendor Quote (showing details) ****
- ___ **Contractors Name(s)****

**when applicable

By signing, I (Port Ridglea resident) agree that all work under this application will be completed to adhere to the Covenants standards. I also agree that this project will begin and be completed on time. If additional time is required, I will contact the Port Ridglea East Board of Directors and submit a request for additional time.

Owners Signature(s): _____

Date: _____

REQUEST REVIEWED BY: _____

DATE APPROVED: _____ APPROVED BY: _____

DATE DENIED: _____ DENIED BY: _____

REQUEST FOR MORE INFORMATION OR CHANGE ORDER FROM HOMEOWNER:

Notice: Please mail, email or place this form in the Information Box at the mailbox pillar. See above for mailing information. Port Ridglea East Architectural Control Committee has ten (10) days from receipt of application and thirty (30) days from receipt for approval or denial of application.